



# The Chief's Trumpet



Issue #16

September/October 2004

Official Publication of the New Hampshire Association of Fire Chiefs

## OFFICERS

### President

Chief Norm Hurley  
Kingston Fire Department

### 1<sup>st</sup> Vice President

Chief Hank Lipe  
Hampton Fire Department

### 2<sup>nd</sup> Vice President

Chief Stephen Carrier  
Tilton - Northfield Fire Department

### Sgt. At Arms

Chief Christopher LeClaire  
Portsmouth Fire Department

### Secretary

Chief Brent T. Lemire, retired  
Litchfield Fire Department

### Treasurer

Deputy Chief Martin Carrier  
Merrimack Fire Department.

## BOARD OF DIRECTORS

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Lebanon Fire Department

Chief Mark Dellner  
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Director Richard Mason  
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Chief Ronald O'Keefe  
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Chief Scott Wiggin  
Bedford Fire Department

## EX-OFFICIO

### Immediate Past President

Chief Richard Pauley  
Milford Fire Department

### New England Division IAFC

Chief Stephen Allen  
Lebanon Fire Department

### N. E. Assoc. of Fire Chiefs

Chief Thomas Lambert  
North Hampton Fire Department

## What's Hot...

### 9-1-1 Update

1. We have completed the reconfiguration (formatting) of the ANI and ALI database to meet National Emergency Number Association (NENA) II standards. The data base contains the telephone number (Automatic Number Identification) and address (Automatic Location Identification) that is used to locate a landline 9-1-1 caller. Completion of this project will allow us to migrate from a database provided under contract from Verizon to an in-house database.

2. On the wireless side of the house we now have Phase II compliance from all but one provider. This compliance provides the following information from each wireless 9-1-1 call:

Latitude and Longitude of the caller to within 30 meters

Base station tower location

10 digit telephone number

In conjunction with the mapping data we have been collecting for years this allows us to locate wireless callers within a reasonable area. The Bureau is currently collecting 'center line data' for those communities that have not requested mapping assistance. Center line data is a lat/long map of all roads in a community. If we are unable to show an exact location of the caller we can provide the distance and direction to the caller from the center of a known roadway location.

*Continued on page 4*

## Upcoming Meetings/Events...

- October 14..... Hampton - McGuirk's (with Candidate's Forum)
- November 19-21st .. Waterville Valley - Valley Inn  
(Monthly meeting on Saturday, 11/20 at 1300 hours)
- December 9th Crotched Mountain Christmas Party  
(Luncheon meeting location to be announced)
- January 2005 ..... To be determined

# Meeting Information...

## Balsams to Host September 9th Dinner Meeting

Chief Ducret will be our host for the September 9<sup>th</sup> dinner/meeting. It once again will be a full day and night at the Balsams Resort. The day begins with the offering of golf for those so inclined. Golf at the Balsams \$50.00/player (includes cart & range balls). Tee times to commence @ 11:30 a.m. RSVP to Chief Ducret by September 1<sup>st</sup> at ducsport@ncia.net or 603-237-4900. He will assign pairings with tee and please hold your payment for golf as it will be made on arrival. The evening activities begin with cocktail hour at 5:30 in the hotel's John Dix Social Room. **Dinner does require a JACKET** and will follow in the Hale Room at 6:30 which will include Prime Rib or Roast Pork w/ fixings for \$38.00/pp. Make checks payable to Phil Ducret for the meal.

The special offer of the past few years has been extended once again by the Balsams which include a room, breakfast, and golf for \$100/pp. **Those interested in this offer should contact the Balsams directly @ 1-800-255-0600 and mention the Fire Chief's Special Offer.**



### SEPTEMBER MEETING

Attendee(s) \_\_\_\_\_  
\_\_\_\_\_

Department: \_\_\_\_\_

**Indicate choice:**

Prime Rib       Roast Loin of Pork

**Make check payable to:** Phil Ducret

**Cost:** \$38.00 **Return by September 1.**

**Return to:** Colebrook Fire Department  
ATTN: Chief Ducret  
PO Box 273  
Colebrook, NH 03576

## Hampton to Host October 14th Dinner Meeting

Chief Hank Lipe invites us back for the October 14<sup>th</sup> dinner/meeting. Plenty of activities are planned. The schedule is as follows:

**10:00 am** – GOLF AT BREAKFAST HILL GOLF CLUB, 339 Breakfast Hill Road, Greenland. Tee times starting at 1000 hours. All interested players must contact Chief Lipe at 929-0399 or by e-mail at [hlipe@town.hampton.nh.us](mailto:hlipe@town.hampton.nh.us). The cost with cart is \$43.00 per person. There will be one or two prize holes sponsored by the club. All golfers are invited to Hank's Back Patio Café at 84 Barbour Road in Hampton after golf for drinks, libation, and to prepare for the rest of the evening. A MARINE PROGRAM OVERVIEW will begin around **3:30 pm**. Show up early and go to sea. Our new rescue boat (Marine One) will be available for inspection and operational tours of Hampton's waterways. A shuttle bus will run to and from McQuirk's and the State Pier. We invite all those attending the dinner/meeting to check out our newest addition to our "fleet" as well as learning about our water rescue program. The SOCIAL HOUR and CANDIDATES GATHERING is scheduled for **5:30 pm** to meet New Hampshire's political candidates and fellow association members. Statewide candidates will be invited to mingle and speak briefly to our members. Around **6:30 pm** DINNER will commence. A buffet of Prime Rib or Chicken served with

baked potato, salad, vegetable, and dessert will be served. Please indicate on the clip and send which entrée you would prefer. The cost for dinner is \$25.00 pp. If overnight accommodations are needed, please call Hank directly for the best possible rate.



### OCTOBER MEETING

Attendee(s) \_\_\_\_\_  
\_\_\_\_\_

Department: \_\_\_\_\_

**Indicate choice:**

Prime Rib       Chicken

**Make check payable to:** NHAFC

**Cost:** \$25.00 **Return by October 7<sup>th</sup>**

**Return to:** Chief Hank Lipe  
Hampton Fire Department  
64 Ashworth Avenue  
Hampton, NH 03842

## Condensed Minutes

### MINUTES OF A MEETING OF THE NEW HAMPSHIRE ASSOCIATION OF FIRE CHIEFS

July 8, 2004 — North Hampton Fire Station

Minutes of a Meeting of the New Hampshire Association of Fire Chiefs

July 8, 2004 – North Hampton Fire Station.

The meeting was called to order by President Hurley at 1922 hours.

Following a salute to the flag and a moment of silence, a quorum call was taken.

Welcoming everyone was Chief Thomas Lambert, who thanked everyone for coming.

Several guests were recognized.

Advocate Members William "Skip" Sullivan; John Merrill and Judy Marshall were recognized.

Chief Hurley noted that the minutes of the previous meetings were printed and distributed. A MOTION (Mason/O'Keefe) to accept the minutes as printed carried unanimously.

Deputy Chief Martin Carrier presented the financial report for the month. A MOTION (O'Keefe/LeClaire) to accept the report carried unanimously.

Chief Lemire read four applications in first reading and eight in second reading. A MOTION (Clarenbach/Bradley) to accept those applications in second reading for membership carried unanimously. The NHAFC welcomes him as its newest members: Fire Chief Joseph P. Lenox III of Peterborough; Fire Chief Ray Simpson on Kensington;

Fire Chief William Ingalls of Newton; Fire Chief David P. Cook of Mason; Asst. Fire Chief David Baker of Mason; Deputy Fire Chief James Davis of Belmont; Deputy Fire Chief Thomas Zotti of Wolfeboro and Bureau Commander John Swenson of Concord.

Chief Hurley reported on the following:

- Fire Marshal's appointment. Asst. Comm. Sweeney stated that action could be taken within a week.
- Chiefs Lipe (Fireworks Committee) and Aiken (E-911 Commission) nomination letters to be sent.
- Scheduled meeting with Commissioner Flynn on July 23.
- Report on Strategic Plan at August meeting.
- All committees have full rosters.

Chief Chris Pope, for the Legislative Committee, thanked the members who had worked so diligently this session and reported that they would be meeting again within two weeks.

Fire Standards & Training Director Richard Mason reported on the following:

- 60 Explorers graduating last week.
- Administrative rule process underway for hazmat
- EMS information system design/production underway.

Report of the State Fire Marshal – Investigator John Raymond reported on the following:

- Interviews for investigator to be held July 12.
- Thanked everyone for their help on the July 6 public hearing on the state fire code.
- Fatal fire in Tamworth.
- July 12 kick off for smoke detector program to be held in Littleton.

*Continued next page*



**HME**  
**AHRENS-FOX**

**LAKES REGION  
FIRE  
APPARATUS,  
INC.**

**GLENN DAVIS  
PRESIDENT**

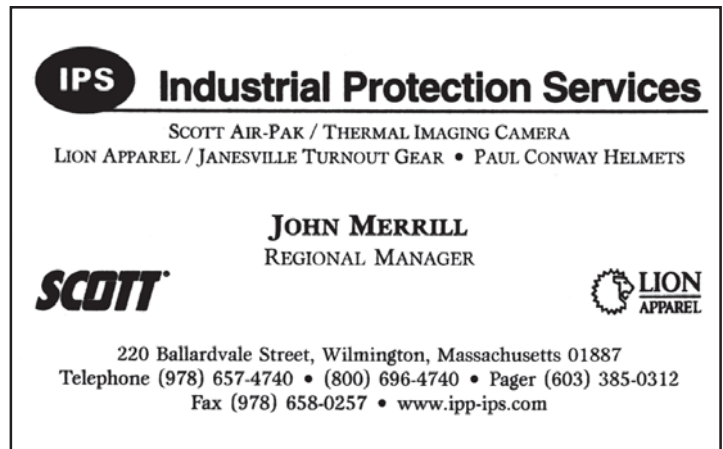
PHONE (603) 323-7117  
FAX (603) 323-7447

MAIL  
P.O. Box 970  
W. Ossipee, NH 03890

LOCATION  
688 Rt. 25  
Tamworth, NH 03886

WEBSITE [www.lakesfire.com](http://www.lakesfire.com)  
E-MAIL [lfire@worldpath.net](mailto:lfire@worldpath.net)

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## Minutes - July 8, 2004 (continued)

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Les Cartier, for the SERC, reported on the following:

- The proposed fee schedule.
- Governor's proposal for new formula for hazmat funds dispersal.
- New grant structure.
- Final SERC re-authorization done.

Commissioner Sweeney reported that the Governor was committed to funding hazmat teams.

Deputy Chief Achilles, for the EMS Trauma Coordinating Board, reported that:

- He has been the Vice Chair for several months.
- Added information on the reporting system.
- Various operational procedures and protocols statewide.

He intends to have a full report at the Hanover meeting.

Chief Lambert reported on the first appeal heard by the Building Code Review Board and that it resulted in a 9-6 vote in favor of the Fire Marshal's position.

He also reported on the success of the Springfield conference and that he was to become 2<sup>nd</sup> Vice President next year. He also stated that we need to name a state director before February.

### *9-1-1 Update Continued*

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It is hoped that the provider that is not compliant will be in the near future.

3. We are nearly complete with a new computer based telcommunicator entrance testing system. We currently use an extensive paper based testing program to evaluate potential 9-1-1 telecommunicators. The new system will contain the same testing but will be computer based, just like the environment that a potential candidate would work in.

4. The next meeting of the Enhanced 9-1-1 Commission is scheduled for Friday, September 24th in Laconia. Please contact me with any questions, concerns or comments. I can be reached via e-mail or by calling my office at 528-9111.

Doug Aiken

Chief Thibeault, for the NEDIAFC, offered details on FRI in New Orleans in August and echoed Chief Lambert's positive comments on the Springfield conference.

Chief Bradley, NE Director to the IAFC, spoke on the help needed in New Orleans for the hospitality room, as Chief DiPoli will be inducted as President. A MOTION (Dellner/O'Keefe) to donate \$750 towards the room for the current year only, carried unanimously after a proposed amendment (Clarenbach/Murray) to provide \$250 for commemorative coins and \$500 for the room, was defeated. A MOTION (Thibeault/Lipe) to donate \$250 toward the purchase of the coins carried unanimously.

Chief Lipe thanked Chief Dellner for his efforts in maintaining strength and integrity in the face of adversity in his fire service duties.

The next meeting will be August 5 at the Fire Station in Hanover.

The meeting was adjourned at 2028 hours.

Respectfully submitted,

Chief Brent T. Lemire, ret.  
Secretary, NHAFC

## **New Hampshire Association of Fire Chiefs Welcomes its New Members!**

Fire Chief Joseph Lenox III of Peterborough  
Fire Chief Raymond Simpson of Kensington  
Fire Chief William Ingalls of Newton  
Fire Chief David Cook of Mason  
Fire Chief Edwin Robinson of Farmington  
Fire Chief Thomas Vanderbilt of Dublin  
Asst. Fire Chief David Baker of Mason  
Dep. Fire Chief Ronald DeBlois of Hollis  
Dep. Fire Chief James Davis of Belmont  
Dep. Fire Chief Thomas Zotti of Wolfeboro  
Bureau Commander John Swenson of Concord

**CONGRATULATIONS  
& WELCOME TO ALL OF YOU!**

# NEW HAMPSHIRE ASSOCIATION OF FIRE CHIEFS, INC

## CONSTITUTION

### ARTICLE I

#### Name and Purpose

We, the fire chiefs, chiefs of fire departments, and chief engineers within the State of New Hampshire, and such other persons as we deem it proper to join with us, form ourselves into an organization to be known as the New Hampshire Association of Fire Chiefs, Inc. The purpose of this organization shall be to:

- A) Promote professionalism in all aspects of the fire service including, but not limited to, EMS and the protection of life, property and the environment.
- B) Promote research and effective and efficient methods of suppression, prevention, training and public education as it relates to all aspects of the fire service.
- C) Promote legislative changes that will aid the fire service in carrying out its functions.

And such other matters as the interest of the Fire Service may, from time to time, bring to our attention.

### ARTICLE II

#### Qualification of Members

##### Section I – Active Members

Active members shall be any fire chief, chief of department, chief engineer, chief fire ward, deputy fire chief, assistant fire chief, district fire chief, battalion chief, fire commissioner; chief coordinator of a mutual aid association; chief, deputy chief or assistant chief of a private or federal fire department; director of fire standards and training, chief of operations and deputy chiefs; state fire marshal and deputy state fire marshal; chief of forest protection, law enforcement and training officer and regional forest rangers in the Division of Forest and Lands; the bureau chief of EMS in the Department of Health and Human Services within the State of New Hampshire and any fire chief in active service in any city, town, village or fire district within the State of New Hampshire.

##### Section II – Associate Members

Associate members shall be members of any federal, state, town, city, village, county area or private fire agency or organization, or any person interested in the purpose of this organization.

##### Section III – Advocate Membership

Membership shall be offered to individuals or entities who support the objectives of the association. The dues, rights and privileges shall be defined by the Board of Directors prior to acceptance as a member in this category.

##### Section IV – Life Membership

Any active member who has retired from the fire service and has been a dues paying member for ten (10) years, may apply for life membership. Any individual eligible for active or associate membership shall not be eligible for life membership. In the case of the disabled active member, the ten year rule may be waived. All applications for life membership shall be referred to the Board of Directors to establish eligibility. The Board of Directors may waive this section for extenuating circumstances. All applicants shall be voted into life membership by a majority of those present and voting, a quorum being present.

##### Section V – Retired Membership

Any active or associate member in good standing who has retired from the fire service may apply to the Secretary for a change in membership category. The individual's dues shall be fifty (50) percent of the current year's dues. In the event the member reverts to active service, he/she will no longer qualify for this category.

##### Section VI – Honorary Members

Honorary members shall be those who may have rendered conspicuous service to the New Hampshire Association of Fire Chiefs, Inc. Said members shall be exempt from the payment of dues.

##### Section VII – Rights and Privileges

Associate, retired, honorary, and advocate members shall have all the rights and privileges of floor discus-

sion, and to make suggestions. They shall not hold any elected office or appointed position. They may, however, due to their expertise be asked to serve as a technical consultant or advisor to any committee or elected or appointed official. They shall not have the right to vote or to make motions or seconds to motions.

### **ARTICLE III Officers and Directors**

#### **Section I – Eligibility**

Any member of the association seeking election to any of the elected offices specified in this Article of the Constitution shall:

- A) Be an active member of the association at the time of his election.

#### **Section II – Elected Officers**

The elected officers of the association shall consist of a president, first vice president, second vice president, secretary, treasurer, and a sergeant-of-arms, all of whom shall be elected by ballot at the Annual Meeting and shall have a term of office for one (1) year or until their successors are elected and qualified.

#### **Section III – Board of Directors**

There shall be a board of directors consisting of five (5) active members, two (2) of which shall be full-time career chiefs, two (2) of which shall be volunteer or call chiefs and one (1) of which shall be a chief from either the career, call or volunteer fire department. The board of directors shall be elected by ballot at the Annual Meeting of the association and shall hold their office for one year or until their successors are elected and qualified. The past president of the association, the director to the New England Association of Fire Chiefs and the director to the New England Division of International Association of Fire Chiefs shall be ex-officio members of the board of directors for one (1) year.

#### **Section IV – Executive Committee**

There shall be an executive committee which shall consist of the board of directors and the officers of the association. The president of the association shall chair their meetings.

#### **Section V – Expenses**

All expenses incurred by the association shall be approved by the executive committee. All spending in excess of the approved budget shall require an affirmative vote by the executive committee prior to funds being disbursed.

#### **Section VI – Vacancies and Resignations of Elected Offices**

Should any of the above named officers become vacant prior to the next Annual Meeting, the board of directors shall be empowered to fill said vacancy.

### **ARTICLE IV Duties of the Officers and Directors**

#### **Section I – The Duties of the Officers**

The president shall:

- A) Be the official representation and spokesman for the association.
- B) Serve as chairman of the executive committee.
- C) Appoint all committees, including those not provided for in the Constitution and Bylaws.
- D) Preside at meetings of the association and executive committee.
- E) Call a special meeting of the board of directors when so requested by a majority of the executive committee or whenever the president determines necessary, except when the president determines that an unusual emergency exists: at least five (5) days notification shall be given and the reason for the special meeting stated.

The first vice president shall:

- A) In the absence or inability of the president to perform all the duties of the office be directed to assume the duties of the president.
- B) Assist the president in conducting the business and policies of the association.
- C) Performs such other duties as are prescribed by the board of directors.

The second vice president shall:

- A) Assist the president and first vice president in conducting business and policies of the association.

- B) In the absence or inability of the president or the first vice president to perform their duties, be directed to assume all the duties and responsibilities of the president.
- C) Perform such other duties as are prescribed by the board of directors.

The secretary shall:

- A) Keep proper records of all proceedings at the association, board of directors and executive committee meetings.
- B) Attend to all correspondence.
- C) Keep the necessary records and files of the association.
- D) Receive all monies and transfer same to the association treasurer.

The treasurer shall:

- A) Supervise the use of all the assets of the association with the advice and approval of the executive committee.
- B) Determine that all monies of the association are deposited in proper accounts and where applicable, drawing the highest rate of return consistent with the greatest safety for the association funds.
- C) Determine that all funds are collected, recorded and disbursed according to accepted accounting practice and principles and in accordance with the Bylaws of the Association and the policies adopted by the board of directors.
- D) Report to the Annual Meeting of the association on the financial condition of the association including a summary of all revenues and disbursements.

The Sergeant-of-arms shall:

- A) Serve as guardian of the ballot box.
- B) Assist the association secretary with the examination of the credentials of voting members.
- C) Perform such other duties as may be required by the president or the board of directors.

## **Section II – Board of Directors**

The board of directors shall:

- A) Have general charge of the affairs of the association.
- B) Review the work of the association and develop broad policy for the operation of the association.

- C) Give their concurrence on prospective appointments of active members to the auditing and nominating committees as received from the association president.
- D) Meet not less than four (4) times each year with written record kept of their proceedings.
- E) At their first meeting following their election at annual meeting, they shall elect a chairman.

## **Section IV – Executive Committee**

It shall be the duty of the executive committee to:

- A) Carry out the duties assigned to it by the board of directors.

## **ARTICLE V Meetings**

### **Section I**

The regular meeting of the association shall be held on the second Thursday of each month at such a time and place as the association may choose. The time, place and date may be changed by a vote of the association or in case of emergency, by the association president.

### **Section II**

The Annual Meeting of the association will be held on the second Thursday of April unless changed as provided for in Article V, Section I.

### **Section III**

#### **Sub-section A**

Eleven (11) active members from at least five (5) different communities shall constitute a quorum for the transaction of association business. There shall be a quorum call prior to the start of any business meeting.

#### **Sub-section B**

Three (3) members of the Board of Directors shall constitute a quorum for the transaction of board business.

#### **Sub-section C**

Six (6) members of the Executive Committee shall constitute a quorum for the transaction of committee business.

**Section IV**

For the purpose of orderly administration, Robert's Rules of Order, most current edition, shall be the authority for all meetings.

**ARTICLE VI  
Amendments**

**Section I**

The association shall have full power at any meeting to alter, amend or revise this constitution, providing that notice of such alteration, amendment or revision has been in the hands of the active membership for at least 30 days prior to the date of the intended vote. A two-thirds majority of the members entitled to vote, who are present and voting shall be necessary for the adoption of any such alteration, amendment or revision.

**Section II**

All amendments, alterations or revisions shall take effect immediately upon adoption by the membership unless otherwise provided.

**BYLAWS**

**Section I**

The dues for the active and associate members are payable upon billing by the association secretary.

**Section II**

Any members whose dues are in arrears 120 days after billing shall, after notice of such arrears, be removed from the mailing list and the membership rolls by the president.

**Section III**

Application for membership and the current year's dues shall be submitted to the secretary and read at the next regular meeting of the association. Application will then be referred to three members of the board of directors who will act on same and make their report at the next regular meeting of the association. A favorable report shall be voted upon at the same meeting by those members present.

**Section IV**

Any active member shall have served one year as president of the association may be re-elected to the office of another one year term. Providing, however, after having served as president for two consecutive terms, he shall not again be eligible to the office of president until the expiration of three (3) years from the latest date he held the office of president.

**Section V**

The fiscal year of the association shall extend from the first day of April through the last day in March.

**Section VI**

**Sub-section A**

Upon the expiration of the term as Director of the New England Association of Fire Chiefs, at the annual meeting of the Association, the active membership of the New England Association of Fire Chiefs shall nominate a member to the Board of Directors of the New England Association of Fire Chiefs. This nominee shall be an active Fire Chief and a member of the New England Association of Fire Chiefs.

**Sub-section B**

Upon the expiration of the term as Director of the New England Division of the International Association of Fire Chiefs, at the annual meeting of the Association, the active membership of the International Association of Fire Chiefs shall nominate a member to the Board of Directors of the New England Division of the International Association of Fire Chiefs. This nominee shall be an active Fire Chief and a member of the International Association of Fire Chiefs.

**Section VII**

The association shall have the full power at any meeting to alter, or revise these Bylaws, providing that notice of such alteration, amendment or revision has been in the hands of the active membership at least 30 days prior to the date of the intended vote. A two-thirds majority of the members entitled to vote, who are present and voting shall be necessary for the adoption of any such alteration, amendment or revision.

**Sub-Section A**

All amendments, alterations or revision shall take effect immediately upon adoption by the membership unless otherwise provided.

**Order of Business**

The order of business at the monthly meeting of the association shall be:

- A) Opening ceremonies
  - 1. Salute to the flag of our country
  - 2. Moment of silence for departed members
  - 3. Quorum call
- B) Welcome by the host chief
- C) Reading of the recordings of the previous meeting
- D) Financial report by the treasurer
- E) Reading of communications
- F) Reading of applications for membership
- G) Reports of committees
  - 1. Auditing Committee

- 2. Nominating Committee
- 3. Legislative Committee
- 4. Public Relations Committee
- 5. Professional Development Committee
- 6. Program Committee
- 7. Budget Committee
- H) Report of Liaisons:
  - 1. Fire Standards and Training
  - 2. LOSAP
  - 3. Bureau of Emergency Communications
  - 4. HAZ-MAT
  - 5. EMS/Trauma Coordinating
  - 6. Fireworks
  - 7. SERC
- I) Unfinished business
- J) New business
- K) Good and welfare of the association
- L) Report on attendance and place of next meeting
- M) Adjournment

**Effective Date:** April 8, 2004

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**New Hampshire Association of Fire Chiefs**  
*APPLICATION FOR MEMBERSHIP*

Date: \_\_\_\_\_

I, the undersigned, wish to become a member of the New Hampshire Association of Fire Chiefs, Inc., and do hereby present my name for your consideration.

Name in Full: \_\_\_\_\_

Rank, Title, or Occupation: \_\_\_\_\_

Fire Department \_\_\_\_\_

Street Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mail Address (Include Zip): \_\_\_\_\_

Work Phone: (\_\_\_\_) \_\_\_\_\_ Extension: \_\_\_\_ Fax Number: (\_\_\_\_) \_\_\_\_\_

Alternate and/or Home Number: (\_\_\_\_) \_\_\_\_\_

Home E-mail: \_\_\_\_\_ @ \_\_\_\_\_

Work E-mail: \_\_\_\_\_ @ \_\_\_\_\_

**Note:** *This application must be accompanied with a \$60.00 initiation fee.*

Recommended by \_\_\_\_\_

**Return to:** Chief Brent Lemire  
NHAFC Secretary  
547 Charles Bancroft Highway  
Litchfield, NH 03052

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|---|
| <p><b>REPORT OF THE BOARD OF DIRECTORS</b></p> <p>The above named applicant is eligible to become an <u>ACTIVE</u> or <u>ASSOCIATE</u> (<i>circle one</i>) member of the Association.</p> <p>_____</p> <p>_____</p> <p>_____</p> <p><b>First Reading:</b> (Date) _____<br/>Location: _____</p> <p><b>Second Reading:</b> (Date) _____<br/>Location: _____</p> |
|---|



**NEW HAMPSHIRE ASSOCIATION OF FIRE CHIEFS  
Professional Enhancement Weekend  
NOVEMBER 19, 20 & 21, 2004**

**Full Weekend Package Includes:** 2 Nights' Accommodations, 2 Breakfast Buffets(1 Full American, 1 Expanded Continental) Saturday Lunch & Banquet Dinner, Wine & Cheese Reception, Room & Meal Taxes, Meal Gratuities, Valley Resort Fee/activity passes. **Per Person: \$136.00 Double-\$219.50 Single**

**One Night Package Includes:** 1 Nights' Accommodations, 1 Breakfast Buffet, Saturday Lunch & Banquet Dinner, Reception(Friday Night), Room & Meal Taxes, Meal Gratuities, Valley Resort Fee/activity passes.

**Per Person: \$91.50 Double-\$136.00 Single**

**Meeting Package:** Saturday Buffet Lunch @ 12 Noon Followed by 1:00 PM Meeting **\$13.50 Per Person** Additional **Saturday Banquet** Guests: **\$25.00** inclusive

**SCHEDULE:**

Friday, 11/19/04: Hotel Check In(from 2:00 PM); 5:00 PM Innkeeper's Welcome Wine & Cheese Reception; Dinner on own; Inn's Red Fox Tavern offers full range of menu and evening specials; Throughout the weekend, enjoy the Inn's heated indoor/outdoor pool, whirlpool, saunas.  
Saturday, 11/20: 7:00 AM Full Breakfast Buffet opens in Dining Room  
9:00 AM Professional Development Seminar for members, guests, spouses - VIP Room  
12:00 Noon Buffet Lunch - Valley Inn Dining Room  
1:00 PM-3:00 PM NHAFC Monthly Meeting - VIP Room  
5:30 PM Pre Dinner Cocktail Hour - Red Fox Tavern  
6:30 PM Dinner Banquet - Dining Room  
8:30 PM Hotel's Entertainer in the Red Fox Tavern for your listening pleasure  
Sunday, 11/21: 7:30 AM - 10:00 AM Expanded Continental Breakfast served - Dining Room  
(Check Out by 11:00 AM - please settle any final accounts with the front desk)  
Visit the Valley Inn at [www.valleyinn.com](http://www.valleyinn.com) Phones: 603-236-8336;800-343-0969-17 Tecumseh Rd, Waterville Valley, NH 03215

**RESERVATION FORM: Full Payment Due by October 10, 2004.**

Please Make Checks Payable to: **The Valley Inn**  
To Pay by credit card, please fill in card information below; **NO REFUNDS FOR CANCELLATIONS RECEIVED LESS THAN 72 HOURS PRIOR TO SCHEDULED ARRIVAL DATE**

**Please cut section below and send with payment to Brent Lemire**

**Mail To:**  
**Chief Brent Lemire, Ret., 547 Charles Bancroft Highway, Litchfield, NH 03052**  
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