

2012 ANNUAL SPRING WORKSHOPS



DATES & LOCATIONS

Saturday, March 24
Marlborough
Federated Church
Community Center

Tuesday, April 10
Concord
Bektash Shrine Hall

Wednesday, April 18
Brentwood
Community Center

Tuesday, April 24
Littleton
Methodist Church

*See reverse side for directions
to each facility.*

AGENDA

- 9:00 a.m. Registration
- “Meet & Greet” with
County Coordinators
- 50/50 Raffle Tickets
- 9:30 a.m. Welcome Remarks
- 9:45 a.m. DRA Update
- 10:00 a.m. Certification Update
- 10:15 a.m. Break
- 10:30 a.m. Legislative Update
- 11:00 a.m. Panel Discussion – Refunds
vs. Overpayments
- Postmarks and Interest
- 12:00 p.m. Lunch
- 1:15 p.m. Managing Aggressive
Behavior
- 3:15 p.m. Adjournment

MISC. INFORMATION

Special Requirements:
*Under the Americans with Disabilities Act, if you
require special arrangements, please call 800-
852-3358 Ext. 150.*

Refunds:
You may request a transfer to an alternate
workshop (if space is available) provided that
notice is given one week prior to the workshop
for which you have paid. Refunds (partial) will
only be granted when the workshop is cancelled
by the NHTCA and you are unable to attend
the subsequent workshop.

Certification Requirements:
To retain or obtain your NH Tax Collector's
Certification, it is mandatory to attend one
of the annual Spring Workshops and/or the
NHTCA's Annual Conference. For more
information on Certification, contact Kathy
Seaver, CTC, in Farmington at 603-755-3657.

NHTCA 2012 ANNUAL SPRING WORKSHOPS

PRE-REGISTRATION REQUIRED • REGISTER BY MARCH 16, 2012

- March 24 (*Marlborough*)
- April 18 (*Brentwood*)
- April 10 (*Concord*)
- April 24 (*Littleton*)

Attendee (only one registrant per form please):

Name: _____

Title: _____

Municipality: _____

Address: _____

City: _____ State: _____ Zip: _____

Work Phone: _____ Fax Number: _____

Email Address: _____

Home Phone: _____

I am a new tax collector.

Please indicate any dietary restrictions or needs you may have: _____

Question(s) you would like answered: _____

(Directions on reverse side)

Mail form to:

NH Tax Collectors' Association
c/o Local Government Center
PO Box 617
Concord, NH 03302-0617

Or Fax to:

603.415.3087

Make Checks Payable to:
NH Tax Collectors' Association

Registration Fee:

\$50 per workshop

Total Enclosed \$ _____

(includes lunch and materials)

For questions regarding registration,
please call **800.852.3358** Ext. 150.

Annual NHTCA Spring Workshops Directions:

Federated Church Community Center, Marlborough • Main Street

Take Route 101 to Marlborough. (Rte. 101 turns into Main Street, Marlborough). The Federated Church Community Center is a beige building (on the right, if heading West).

Bektash Shrine Hall, Concord • 189 Pembroke Road

Take Exit 14 on Interstate 93 and head Northeast on Loudon Road towards State Office Park (away from downtown area) After several sets of lights, Turn Right at lights on Canterbury Road. Drive .25 mile and turn left on Pembroke Road. Bektash Shrine Center is about 1.5 miles on left.

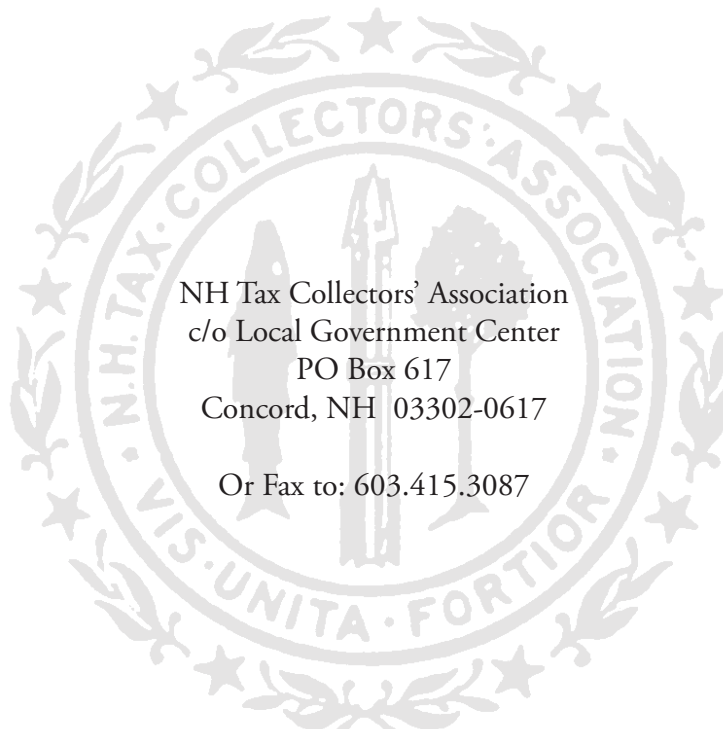
Community Center, Brentwood • 190 Route 125

Take exit 7 off of Route 101. If traveling from 101 East, take a right at the end of the ramp. If traveling from 101 West, take a left at the end of the ramp. Follow Route 125 south through two sets of lights about a mile and the Brentwood Community Center is on the right.

Methodist Church, Littleton • Main Street

Take Exit 41 Interstate 93 North and South. Proceed straight to the traffic light on Main Street. The Methodist Church is on the corner of Main and Pleasant Streets on the left approximately 100 feet from the traffic light. Parking is available behind the Jax Jr. Theater and beside the Opera House; turn right at the light onto Union Street. Parking is immediate.

Please return this portion of the form to:



NH Tax Collectors' Association
c/o Local Government Center
PO Box 617
Concord, NH 03302-0617

Or Fax to: 603.415.3087