



New Hampshire Municipal Association  
Workers' Compensation Trust  
Property-Liability Trust  
HealthTrust

# *Important Notice*

---

*for*

---

# *Subscribers!*

Your **open enrollment** period has begun! Changes or additions may be made to all of your benefits with New Hampshire Local Government Center HealthTrust (LGC HealthTrust) only during this limited timeframe.

Please contact your Personnel or Human Resources Department if you:

- Have changed your address or phone number.
- Have become divorced or legally separated.
- Have received Medicare benefits for yourself or any family member due to a disability.
- Wish to enroll your spouse or civil union partner.
- Wish to enroll a newly added family member (e.g., due to birth or adoption).
- Wish to add a dependent child turning age two to your dental plan.
- Wish to enroll a dependent child who is between 19 and 26 years of age and eligible to remain on your plan in accordance with eligibility criteria.
- Wish to remove a dependent child between 19 and 26 years of age who is no longer eligible for coverage.

**It is the employee's responsibility to notify his/her employer of any changes regarding the events noted above. Please contact your Benefits Administrator immediately if any changes need to be made.**

**Please note:** All completed forms for membership changes received by LGC HealthTrust from your employer will become effective January 1, 2010, if received during December 2009 or January 2010. Or, for payroll purposes, your employer may stipulate a February 1, 2010, effective date for paperwork received during January.

Rev. 10/09